

I hereby give you notice that an Ordinary Meeting of the Wereham Parish Council will be held at
Wereham Village Hall on Tuesday 12th July 2016 At 7.00 pm

Members of the Public and Press Welcome to Attend

Agenda published: 7th July 2016

Mrs H. Richardson
Clerk to Wereham Parish Council

**Ordinary Meeting of Wereham Parish Council
AGENDA
12th July 2016 at 7.00 PM in the Wereham Village hall**

7.00 pm **Public Comments / Questions on Parish Issues.**

An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.

- 1.0 Openess and Transparency Notic
- 2.0 To consider **apologies for absence** – Gail Koopowitz.
- 3.0 To receive **Declarations of Interest on Agenda Items and Dispensation Requests.**
- 4.0 To confirm as a correct record the **Minutes** of the Ordinary Meeting of the Parish Council held on 10 May 2016 and Matters Arising.
- 5.0 **Matters Arising** (for information only)
- 6.0 **Correspondence Received**
 - 6.1 West Norfolk Clinical Commissioning Group AGM Invite – 21 July 2016
 - 6.2 West Norfolk Advise Services Change – also info on website and facebook.
 - 6.3 Submission of Community Infranstructure Levy (CIL) documents to the examiner.
 - 6.4 Norfolk ALC and Community Action Norfolk CAN newsletters – *Circulated via email where appropriate*
- 7.0 **Wereham Village Hall**
 - 7.1 Heygates Boundary Fencing
 - 7.2 Update from the Wereham Village Hall Charity.
- 8.0 **Village Management Issues**
 - 8.1 Increase in Flies Update
 - 8.2 Private Pumping Stations – Email from Anglian Water.
 - 8.3 St Margaret’s Church Clock Servicing Costs – Parish Council to approve costs supplied by Jon.
 - 8.4 Transport Planning Correspondence. – response to them to advise that there is no community transport in Wereham currently.
 - 8.5 Village Pond Night Fishing – Letter Received.
 - 8.6 Erosion of Pond Edge Update.
 - 8.7 CGM Quote for Pressure Washing of Play Area for Approval .
 - 8.8 To consider the results of the bi-monthly play area inspection reports and agree any action required
Standard item verbal from Jon Ratsy
 - 8.9 To consider the results of the bi-monthly Cemetery inspection reports and agree any action required..
Standard item verbal from Jon Ratsy.
 - 8.10 To note any new maintenance tasks and agree which need to be requested of the Rangers / Highways.
- 9.0 **Planning**
 - 9.1 To note all planning applications received for comment since the last meeting. Including:
 - 1) **16/00814/F MCS Properties Ltd Wereham - Reserved Matters Application Pleasance, Flegg Green, Wereham construction of four dwellings. Feb 16 and June 16 – Both with no material objections were raised . Application to Designate a**
 - 2) **Neighbourhood Area – West Dereham** - no objections

To note planning decisions since the last meeting:

 - 3) **Flintstones** – School Lane, Wereham, PE33 9W –Tree Application – no objection, - delegated decision

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- 4) **Gothic Cottage**, Church Road, Wereham PE33 9AN Tree Application – no objection, - delegated decision.
- 5) **Willow View**, Bens Lane, Wereham, PE33 9AN – Tree Application – no objection, - Delegated Decision.
- 6) **High House**, Lynn Road, Wereham, PE33 9BG – Front extension and new main roof incorporating second floor accommodation. Application permitted. Delegated Decision.
- 7) **The Croft, Flegg Green, PE33 9BA** - Extension to dwelling and erection of garage. Application Permitted, Delegated Decision.
- 8) **Brookside, Flegg Green, Wereham, PE33 9BA** - Application Permitted, Delegated Decision.

Other Planning information received:

- 9) **Land at the Row, Wereham, King's Lynn – Tree Preservation Order.** *Pack*
- 10) **Land at the Row, Wereham, King's Lynn – 28 Dwellings Planning Application** – withdrawn 17 June 2016

10 Parish Council Management Issues

- 10.1 Cemetery Management Course – August 2016 – Jacki Hitchin due to attend.
- 10.2 Devolution Survey Cllr Colin Sampson to provide briefing and update) – Survey to be returned by 18 July.
- 10.3 Clerk Course Agenda – Nov 2016 - £55 – NALC. Approval Required

11 Finance, Insurance and Grant Funding

- 11.1 Approval of Transparency Funding Application.
- 11.2 Approval of Awards for All Lottery: Defibrillator.
- 11.3 Parish Partnership Funding - Delivering local highway improvements funding 2017/18.
- 11.4 EON Deemed Contract Rates and Fixed Terms Contracts Letter for information only – low consumption means of no benefit.
- 11.4 Accept accounts to 11th July 2016 and agree cheques to be signed and payments approved in accordance with list to be circulated to councillors at meeting.

12 Councillors concerns and agenda items for next meeting – information only

13 Date of next meeting – Tuesday 13th September 2016. Ordinary Parish Council Meeting.

14 EXCLUSION OF PRESS AND PUBLIC

The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (staffing).

- Opportunity for Clerk to discuss any HR issues.

For Information only:

GOING FORWARD

- Licencing of Playing Field – September 2016 – progress with Solicitor quotes when lottery result received.
- Oak Tree No. 13 (Tree Logic) Continuation of Work due August/September 2016
- Wickstead Annual Inspection of Play Area – October/November 2016
- Play Area funding has not yet been found. Clerk to keep on list of actions. Asap
- Cemetery Policy to be carried forward for September 2016 Approval.
- The Habitat Renovation Trust was noted as potential for a grant to renovate the habitat of the pond area (a Friends of Wereham Pond group would need to be established first). Further investigations on hold until after repair of pond wall. April 2017.
- Tesco Carrier Bag Fund – Clerk to investigate.
- Seek Parish Partnership funding for pond area – April 2017.
- Jacki Hitching to attend 'Good Councillor Course' during the year.
- Play Area and Cemetery Inspections Rota – Nicki Loake May; Jon July; Pamela Sept; Jacki Nov; Gail Jan; Brian March.

COUNCILLOR ACTIONS

- Cllr Storey to advise on potential funding programmes to tap into the pond area.
- Cllr Storey to feedback regarding accessibility of consultation documents for Parish Council.