

Members of the Public and Press Welcome to Attend

Agenda published: 5 July 2018 and Circulated to Borough and County Councillor

*Helen Richardson
Clerk to Wereham Parish Council and
Financial Responsible Person*

AGENDA

7.00 pm Public Comments / Questions on Parish Issues.

An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.

1.0 Openess and Transparency Notice

2.0 To consider **apologies for absence**

3.0 To receive Declarations of Interest on Agenda Items and Dispensation Requests.

4.0 A) To confirm the Minutes of the Annual Meeting of the Parish Council held 8 May 2018
B) Matters Arising (as the Clerks Report)

5.0 Update from the Wereham Village Hall

6 Parish Council Management

6.1 Review Planning Application Comments Procedure (2018-21)

6.2 Wereham in Relief Charity – PC Nomination

6.3 Shredding of Confidential Waste Cost

6.4 Land Registration and Registered Common Land

7 Village Management Issues

7.1 Multi Goal Equipment Movement

7.2 Memorial Safety in Cemetery

7.3 Cemetery Path

7.4 'Living Churchyards'

7.5 Tree Planting Around the Pond

7.6 Public Right of Ways

7.7 Village Hall Application for Premises Licence Consultation

7.8 Daffodil Planting in Village

7.9 To consider the results of the bi-monthly Risk Assessment inspection and agree any action required
Standard item verbal (Play area; Playing Field; Pond Area/A134; St Margaret's Churchyard; Cemetery) -
Verbal from Cllr Brian Bruce

7.10 To note any new maintenance tasks and agree which need to be requested of the Rangers / Highways or the Handyman

8 Finance

8.1 Accept accounts to 1 July 2018 and agree cheques to be signed and payments approved in accordance with list to be circulated to councillors at meeting

(A) Financial Summary to 1 July 2018 TO FOLLOW

(B) Financial Statement TO FOLLOW

9 Councillors concerns and agenda items for next meeting – information only

10 Forward Work Programme – For information only

SEPT 2018

Remembrance Day Wreath

Memorial Safety Update

Anti-Harassment and Bullying Policy (2018-21) (NALC Template)

Grant Policy (2018-21)

Working Party Terms of Reference

Tree Management for following budget year

NOVEMBER

Commissioning of Annual Playground Inspection

Draft Parish Precept and Budget Setting – first draft

Election 2019 Planning

Equal Opportunities Policy (2018-21) (NALC Template)

Review Complaints Policy (2018-21)

JANUARY

Approval of Precept

MARCH

Play area inspection report

SAM2 Data

Approval of Internal Auditor

MAY

Audit Return

Annual Insurance Renewal

Standing order review

Financial Regs and Risk Assessment Review

ONGOING - Play Area, Churchyard, Pond, Playing Field; Cemetery Inspections Rota; Cllr Walker Sept, Cllr Hitching Nov; Cllr Koopowitz Jan; Cllr Millard March; Cllr Ratsey May; Cllr Bruce July

11 Date of next meeting – Tuesday 11 September 2018.

12 EXCLUSION OF PRESS AND PUBLIC

The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (staffing). Opportunity for Clerk to discuss any HR issues.