

Members of the Public and Press Welcome to Attend

*Agenda published: 04 September 2019
and Circulated to Borough and County Councillor
Helen Richardson
Clerk to Wereham Parish Council and
Financial Responsible Person*

AGENDA

7.00 pm Public Comments / Questions on Parish Issues.

- 1.0 Openess and Transparency Notice
- 2.0 To consider **apologies for absence**
- 3.0 To receive Declarations of Interest on Agenda Items and Dispensation Requests
- 4.0 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 2 July 2019 and Matters Arising as the Clerks Report – Approved and Clerks Report Notice

- 5 Village Management Issues**
 - 5.1 To Discuss and Approve any Bid to Parish Partnership Fund 2020/21
 - 5.2 To Approve Quotations for Grounds Maintenance Contract 2020/21 Onwards (three years)
 - 5.3 To Approve and Discuss Play Area Project – Surfacing and 8-13-Year-Old Equipment Purchase
 - 5.4 To Consider Proposal for Use of the Playing Field- Wereham Village Hall, if available
 - 5.5 To Approve Purchase of Remembrance Sunday Wreath
 - 5.6 To Consider the results of the bi-monthly Risk Assessment inspection and agree any action required
Standard item verbal (Play area; Playing Field; Pond Area/A134; St Margaret’s Churchyard; Cemetery) -
Verbal from Cllr J Marsh

- 6 Parish Council Management**
 - 6.1 To Approve Revised Cemetery Regulations
 - 6.2 To Approve SLCC Membership for Parish Clerk and RFO
 - 6.3 To Approve Change of Banking Provider (Online Banking)
 - 6.4 To Approve Change of Streetlighting Electricity Supplier, if available

- 7 Planning**
 - 7.1 **To Approve Response to Planning Application Received:** Proposed extension and alterations and removal of existing low fence/hedgerow and tree to be replaced with 1.8m high fence to boundary at 1 Crown Gardens Wereham King's Lynn Norfolk PE33 9BG (along A134).

- 8 Finance - To Accept accounts to 1 September 2019 and Approve payments.**

- 9 To Receive Councillors Concerns and Agenda Items for next meeting**

- 10 To Note Forward Work Programme – below**

- 11 To Approve Date of Next Meeting – Tuesday 12 November 2019**

*Forward Work Programme

NOVEMBER

Commissioning of Annual Playground Inspection*

Review of Mole Contract*

Review of Payroll Contract*

Draft Parish Precept and Budget Setting*

Approval of Revised Cemetery Scale of Fees*

JANUARY

Approval of Parish Precept and Budget*

MARCH

Receive Annual Playground Inspection Report*

MAY

(Annual Parish Meeting and Annual Meeting of the Parish Council)

Annual Governance and Accountability Return *

Election of Chair and Vice Chair*

Declaration of Acceptance of Office Returns Annual review*

Declaration of Interests (Pecuniary and Non-Pecuniary) Annual Review*

Annual Insurance Renewal*

Standing order review *

Financial Regulations Review*

Financial Risk Assessment Review*

JULY

Tree Management Survey*

Renewal of SLCC Membership*

SEPTEMBER

Approval of Revised Cemetery Regulations* (Fees Reviewed Nov 18 next time May 2020)

Approval of Remembrance Sunday Wreath*

ONGOING - Play Area, Churchyard, Pond, Playing Field; Cemetery Inspections Rota; Cllr J Marsh Sept; Cllr S Calvert Nov; Cllr A Bruce Jan; Cllr J Hitching March; Cllr J Millard May; Cllr C Knight July