

Clerks Report (Includes Matters Arising from March meeting) – May 2018

Circulated prior to the meeting with the agenda, please indicate to the Chair if there are any comments or queries during the meeting for this item.

Pond – Confirmed with contractor for twice yearly pond tidy in April and October. Painting of railings and wall pressure wash confirmed for May time with contractor. Awaiting response from Andy Wallace on site visit to the pond regarding the Clapper Valve, will be in the week around 4 pm.

Cemetery Wall – Diocese confirmed okay to go ahead. Contractor has agreed to contact the Clerk two weeks before so any arrangements can be made where necessary. Contractor needs warmer and dry weather for the lime mortar mix to set, so will be a summer job.

Handyman Services – Cut bushes overhanging the pathway near the pub and cleared visibility splay on the crossing near A134. Resident who enquired was responded to. The benches and cemetery gate have been painted. The Handyman is also going to paint the Millennium bench once moved into the cemetery for the same fee of £36. He will be securing it with a concrete block.

Play Area Swing Seat - Installed by Handyman.

Dog Waste Bins – Church Road left of an electrical box near the old post office has been confirmed and next to the Wretton Row sign at the bottom of The Row at sites with Andy Wallace. Once installed the Borough Council will be asked to empty as part of their usual schedule and necessary communications will be issued to residents together with a final plan. More signs will be created with new laminator and placed in places as agreed with the authorities. The Handyman will be asked to install.

Drainage The Row – Highways confirmed that the work is within the 201819 programme. Residents were emailed with an update.

Tree Management – Trees identified as one year priority work will be cut early autumn as confirmed with contractor. Clerk been in contact with the Diocese and has information from them on progressing. Currently liaising with the Tree Conservation Officer at Borough Council on a TPO for the Scots Pine tree in the Churchyard that needs felling and querying if other one-year work needs a TPO application too. TPO applications take 8 week and Dioceses Consent B Forms for felling a tree and pollarding take about the same. Both will be submitted together.

Memorial Safety – The following actions have been taken, grounds maintenance contractor made aware of ones that are unsafe and they have confirmed receipt of plan, notices have been created to place on memorials effected for family's to get in touch; handyman and clerk have reviewed two cross memorials and looked at roping and staking them as opposed to laying them down as per inspectors advise; notices have been placed on G4, website, cemetery gate, noticeboard and Facebook to advise we are trying to trace families. Families that are known will be wrote to, this is only two to date, but there are no next of kin details on Wereham files. Clerk has also contacted the stone masons and funeral directors that were on file for some of the memorials as a lead but not all. Work conducted means the Parish Council has done all it can for public safety and wait for families to make contact before further arrangements are reviewed end of July.

Street lighting – Contractor confirmed for LED upgrade and maintenance fee confirmed for when installed. No repairs will be undertaken until after the upgrade and the Clerk has

advised them the Parish Council won't be renewing the current maintenance contract for 201819 as that come through for £400 and didn't make sense to renewal so close to new installations. The lights will be installed after 1st May and the contractor is awaiting parts for installation. The Clerk will notify residents when installation date is known.

Hedge along Gibbet Lane – The Clerk advised highways of the new hedge installation and sent them pictures.