

**All members of the Wereham Parish Council  
are hereby summoned to attend the  
Extraordinary Meeting of Wereham Parish Council  
on Tuesday 2 June 2020 At 7.00 pm  
To be held Virtually Online via Zoom**

Members of the Public and Press Welcome to Attend  
(Contact the Parish Clerk for Details to Join the Virtual Meeting)

*Agenda published: 28 May 2020  
and Circulated to Borough and County Councillor  
Cllr Jo Bruce, Chair*

**AGENDA**

- 1.0 Openess and Transparency Notice
- 2.0 To consider **apologies for absence**
- 3.0 To receive Declarations of Interest on Agenda Items
- 4.0 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 17 March 2020
  
- 5 Matters to be Considered**
  - 5.1 To Approve the Annual Governance and Accountability Return 201920:**
    - a) Annual Internal Auditor Report 201920
    - b) Annual Governance Statement 201920
    - c) Accounting Statements 201920
  
  - 5.2 To Approve Decisions that had been made to be Ratified
  
  - 5.3 To Approve Payments May 2020
  
- 6 To Approve Date of Next Meeting – Tuesday 14 July 2020 Virtually**

\*Forward Work Programme

**MARCH**

Receive Annual Playground Inspection Report\*  
Mole Contract 2020/21

**MAY**

(Annual Parish Meeting and Annual Meeting of the Parish Council)  
Annual Governance and Accountability Return \*  
Election of Chair and Vice Chair\*  
Declaration of Acceptance of Office Returns Annual review\*  
Declaration of Interests (Pecuniary and Non-Pecuniary) Annual Review\*  
Annual Insurance Renewal\*  
Standing Order review \*  
Financial Regulations Review\*  
Financial Risk Assessment Review\*

**JULY**

Tree Management Survey\*  
Renewal of SLCC Membership\*

**SEPTEMBER**

Approval of Revised Cemetery Regulations\* (Fees Reviewed Nov 18 next time May 2020)  
Approval of Remembrance Sunday Wreath\*

**NOVEMBER**

Commissioning of Annual Playground Inspection\*  
First Draft Parish Precept and Budget Setting\*  
Revision of the Cemetery Fees\*  
Clerk's Annual Appraisal\*

**JANUARY**

Mole Contract 2021/22\*  
Payroll Contract 2021/22\*  
Approval of Parish Precept and Budget\*

*March 2021 – Commission Next Tree Report to be Conducted May 2021*

ONGOING - Play Area, Churchyard, Pond, Playing Field; Cemetery Inspections Rota; Cllr A Bruce Jan; Cllr J Hitching March; Cllr J Millard May; Cllr C Knight July; Cllr J Marsh Sept; Cllr S Calvert Nov