

WEREHAM PARISH COUNCIL
DRAFT Minutes Subject to the Approval at the next Meeting
Ordinary Meeting of the Parish Council
Tuesday 10 July 2018 at 7.00 pm
Wereham Village Hall

Attendance:

Cllr Jo Bruce	JB	
Cllr Pam Walker	PW	
Cllr Jacki Hitching	JH	
Cllr Jonathon Ratsy	JR	
Cllr John Millard	JM	
Cllr Brian Bruce	BB	
Cllr Gail Koopowitz	GK	
Helen Richardson	HR	Parish Clerk and Financial Responsible Person

Also in Attendance:

Cllr Colin Sampson	CS	Borough Council of King's Lynn and West Norfolk
Cllr Martin Storey	MS	Norfolk County Council

Members of the Public: 6

79/18 Public Comments / Questions

- A resident raised the issue of the movement of the multi-goal equipment and shared that youths were up late at the goal equipment on the field.
- In regard to the Culvert near the Wretton Row, the Chair shared that it is on their schedule to be done. Cllr Martin Storey agreed to chase up so as it was regarded as the best time of year to get the work done now. The Chair advised that a timeframe would help alleviate the member of publics anguish.

80/18 The Openness and Transparency Notice was read by the Chair.

81/18 Apologies

There were no apologies.

82/18 Consider Declarations of Interest on Agenda Items and Dispensation Requests

The Chair shared that she would need to declare for the item of 7.1 Multi Goal Equipment as one of the solutions was from an offer from her own business training group.

83/18 Minutes of the Meeting dated 8 May 2018

The minutes of the Annual Parish Council Meeting held on 8 May 2018 were approved.

Prop. JH, 2nd JM; All agreed.

84/18 Multi Goal Equipment Movement

Cllr Pam Walker shared that a builder working in the village said that their cost would be over £1000 and she advised that we would come back if required and did have appropriate insurances. The Chair shared that the grounds maintenance contractor could be trained on using equipment that would move the goal post on his own insurance, and then in future he would have the training for anything else the Parish may need in future. The Chair shared that mini digger training would be £240 plus VAT for one of them, plus teleporter training would be £420 plus VAT for a two-day course for two people. They advised that the time plus the hire of equipment. The Chair shared that future training could benefit projects such as clearing the cemetery. The Chair shared that the PC had tried to find a viable option. Cllr J Hitching said that foam adding in wasn't a viable option after investigation. The Parish Council discussed sound proofing. The Clerk suggested consulting with the Public on where it believes it should

be moved to. The Chair shared that it was being used and the Parish Council wouldn't wish to remove it completely. The Clerk agreed to get costs on two goals and painted out including a basketball net. The Clerk advised that youths had been discussing the ability to play 5-a-side game. The Clerk agreed to ask a neighbouring parish if they wished it have it. The Parish Council agreed that looking into two normal goals may be a positive way forward.

85/18 Wereham Village Hall

JM gave an update lots of bookings coming in, the Committee were working on the sale of the old plot. The Committee was continuing to look into funding.

86/18 Clerks Report (Including Matters Arising from May meeting)

The report was noted.

87/18 Review Planning Application Comments Procedure (2018-21)

The Parish Council agreed there were no changes, GK proposed its adoption, seconded by JR, all agreed.

88/18 Wereham Fuel Allotment Charity – PC Nomination

BB and JH advised that they were interested. The Clerk agreed to go back to the Charity and advised that two members were interested and if they could share the role. This was proposed by GK, seconded by JR, 2 abstained and five were in favour.

88/18 Shredding of Confidential Waste Cost

GK agreed to arrange shredding.

89/18 Land Registration and Registered Common Land

The Parish Council agreed for the Parish Clerk to enquire with land registry regarding pieces of Parish Council maintained land. They noted common land shared and now held on file.

90/18 Memorial Safety in Cemetery

The Parish Council noted three families had come forward and were auctioning their own repairs. After review options to concrete the bases, lay down or put rope around the Parish Council agreed to lay them down, this was proposed by JH, seconded GK and all agreed. The Clerk agreed to review when the fees were last reviewed.

91/18 State of Cemetery Path

The Clerk agreed to ask the Handyman for labour and material costs to place new gravel down for September meeting.

92/18 'Living Churchyards'

Clr Gail advised that a member of the public shared that there was a website shared, encouraging wildlife and keeping grass cutting costs down. Gail thought that the heritage group could get involved. The resident thought that the grass being cut down left it barren, and with flowers with a bee hive would be lovely. The Chair agreed that a local company may be able to help. PW agreed to share information regarding a living churchyard at Foulton. The Clerk agreed to check with the Diocese and let the PCC know. The Chair shared that the common land off the A134 would be a good area once ownership was known. The Chair agreed to share contact details for sythers to the Clerk. It was agreed for the Clerk to seek advice on seeding and rotivation.

93/18 Public Right of Ways

The Clerk shared information public footpaths and this was noted as correct.

94/18 Licence

JM advised that the licence for consultation with the Parish Council from the Borough Council was so that the hall can serve alcohol at their own events, or hire that license from the hall. The Parish Council had no objections.

95/18 Daffodil Planting in Village

The Clerk agreed to build into the living churchyards project.

96/18 Bi-Monthly Risk Assessment Inspection

BB carried out the inspection and fed back the following items to be actioned by the Clerk:

Playing Area

- Joints need filing on play area – Clerk to ask Handyman.
- Wooden slats are loose, perhaps after rain may tighten – Clerk to ask Handyman.
- Flat seats need cleaning – Clerk to ask Handyman.
- Multi-sports – bolt loose and a bracket at the back, it pushes it back. Clerk to ask Handyman.
- No dog mess or moles on the field which was good.
- Hedge needs trimming at the back of the field, this was noted.

Pond

- Grass and weeds need trimming down on hall side – Clerk to ask Handyman.
- Matts floating and need pegging down – The Clerk agreed to report to Highways and a health and safety issue with summer holidays coming up with a date to do it urgently in the next week.

Churchyard

- PW agreed to arrange removal of the branch.
- Wall was being repaired.
- Gate doesn't shut properly.

Cemetery

- Elder bushes need taking out – Clerk to ask Handyman.
- Elder bush on grave needs taken out – Clerk to ask Handyman..
- All side on cemetery need council houses bushes need trimming back – Clerk to ask Handyman..
- Fir tree near the hedge is covering the 30mph - Clerk to ask Handyman.

It was agreed that the Clerk could action the above items with the Handyman if no more than £200, The JB proposed, seconded by GK, all agreed.

The Chair shared that a large dead fish had been reported from the pond at the weekend. The Chair proposed that the stock be thinned out to help the water quality and fish, it would not be proposed to stop fishing. The Clerk agreed to ask the proposer who had contacted her with what their thoughts were on costs and also approach Anglian Water to discuss further at the following meeting.

The Chair shared that there as a result of an incident on the playing field the Parish Council needed to discuss as part of its duties in leasing the field, dogs being allowed on the playing field. After discussion the Clerk agreed to look into a Public Space Protection Order and ask the Village Hall to discuss at the September meeting.

The Clerk agreed to confirm the hire of the field from an enquiry on the current agreements that the Parish Council had in place, and agreed to check that they will find suitable amenities as part of the Parish Council licence agreement that it would issue.

97/18 Highways Rangers and Handyman Jobs

The Clerk agreed to report to Highways that there was a 'slow down' sticker on The Springs sign.

98/18 Finance

The Accounts to month ending May 2018 and June 2018 had been provided to the Parish Council including the cheques to be signed and payments approved in accordance with what is shown below:

CGM	644.38
Hodson Office - Ink	10.31

Barley Bales - Pond	16.00
HM - Bales and Plants Pond	27.00
Clerk Wages - May	204.68
Clerk Wages - June	204.68
Clerk Wages - Adj	4.04
Clerk PAYE May and June	96.80
Thomas B Bonnett Postmix	13.39
EON - Streetlights	62.62
Handyman Dog Bin Move	18.00
SJA Pest Control - Moles May	37.50
EON - Streetlights	60.60
Glasdon - Dog Bins x2	304.05
SJA Pest Control - Moles June	37.50
TOTAL	1741.55

Proposed JB, seconded GK, All Agreed.

RESOLVED: That the Accounts for month ending May 2018 and June 2018 were accepted and cheques signed and payments approved in accordance with the above.

99/18 Councillors concerns and agenda items for next meeting

- The Clerk agreed to add the Church Clock to the September agenda.
- Cllr Colin Sampson advised that the survey on dog fouling would be reviewed to understand how big the problem was to consider if anything needed to be in place.
- Cllr Colin Sampson advised that grass cutting was under review again at the Borough Council to ensure that there is no demarcation with a view to then just divide costs.
- Cllr Martin Storey shared that he was very impressed with the finished article of the Wereham Village Hall and advised that it set a marker for many parishes in the area.
- Cllr Martin Storey shared that the funeral of Cliff Jordon had been laid to rest the previous Friday, and it was a sad loss for the county of Norfolk. The new Leader of the Council Andrew Proctor would be starting the role soon.
- Cllr Martin Storey shared that NCC were keen to encourage joined up thinking amongst agencies to work together to ensure things were done as efficiently as possible to save tax payers money, such as Anglian water, electric companies, borough council and NCC etc.
- Cllr Martin Storey had been contacted about residents regarding the pipe at the Wretton Row and advised that he would chase the work up to ensure that it gets resolved.
- Following an email regarding the new development off Flegg Green, it was agreed that The Hollies would be a good suggestion of name as that was what it had been known by. The Parish Clerk agreed to return the suggestion.

Cllr Martin Storey left the meeting at this point.

100/18 Forward Work Programme

There were no queries and the forward programme was noted.

101/18 Tree Planting Around the Pond

It was agreed to visit the pond at this point during the meeting. The Parish Council visited the pond and agreed three points for the Clerk to get more advice for planting three trees with what would be suitable from the contractor who was a tree expert and then send that advice from the tree expert to the Borough Council's tree conservation officer for their approval. The Parish Council agreed that they wished to preserve the heritage of the village and where trees in the future may have to be felled, planting new

trees was important for preservation into the future. The Clerk advised that the Parish Council had sought advice on planting trees from NALC and their insurance company and the process agreed and management in place would work in accordance with that advise. The Parish Council agreed that they had good processes in place for the management of trees that what they had ever been, with annual consideration of tree management activities to ensure trees remain healthy and safe.

102/18 Date of Next Meeting (All at 7.00 pm in the Village Hall)

Tuesday 11 September 2018

Meeting closed at 9.25 pm