

WEREHAM PARISH COUNCIL
Ordinary Meeting of the Parish Council
Tuesday 13 July 2021 at 7.00 pm
In the St Margaret's Church, Wereham

Attendance:

Cllr Joanne Bruce
Cllr Jacki Hitching
Cllr Annie Bruce
Cllr Jonathan Marsh
Cllr John Nicholls
Cllr Sandra Calvert
Helen Richardson Parish Clerk and Financial Responsible Person

Also in attendance:

Public – 2
Cllr Martin Storey, Norfolk County Council
Cllr Colin Sampson, Borough Council of King's Lynn and West Norfolk

Public Participation

A member of public wished to convey thanks to the Council for resolving the issue with the water and hole left on the St Margaret's Hill over the past few months and the work that Cllr John Nicholls had arranged with the Clerk.

Cllr Colin Sampson update:

- Borough Council had reorganised and it was hoped in coming months would deal with fly-tipping, asb and dog fouling more effectively.
- A department Government meeting at the Borough was looking to start work again on providing the same level of cover to protect Councillors and Clerks of Parish Councils that is afforded by the Borough and NCC, where there is unwanted attacks by members of the public. The aim had started pre covid and now it was hoped would be restarted and taken forward and put in place. It was hoped that issues would be dealt with at a higher level of legal advice.

Cllr Martin Storey:

- NCC holding meetings at the Norfolk Showground.
- Tribute to officers and councillors for keeping going over the past year during the pandemic. Everyone had pulled together and it seemed that communities were working closer than ever before.
- The Parish Partnership Fund for 2022/23 had been released.
- His members allowance to help with Highways issues had been raised from £6k to £10k if there were any projects that could be funded. The Clerk agreed to email him details of the dredging that needed to be done and was not specifically budgeted for so extra funds had to be found.
- All information was on the website and happy to hear from residents if they required his assistance.

68/21 Openness and Transparency Notice

Was read by the Chair.

69/21 To Consider and Accept apologies for absence

Apologies were received and accepted from Cllr John Millard (personal reasons).

70/21 To Receive Declarations of Interest on Agenda Items

There were none.

71/21 To confirm as a correct record the Annual Meeting of the Parish Council on 4 May 2021

RESOLVED: That the minutes of the Annual Meeting on 4 May 2021 of the Parish Council be approved as a true record of the meeting. (Cllr Annie Bruce proposed, Cllr John Nicholls seconded, all were in favour).

72/21 To Note Declaration of Interests (Pecuniary and Non-Pecuniary) (within 28 days)

There was none

73/21 To Discuss and Approve any Response to Planning Consultation: 21/01342/F Proposed replacement piggery building at Laurel Farm Stoke Road Wereham King's Lynn Norfolk PE33 9AT

The Parish Council had no comments as it was replacing like for like to meet rules and regulations.

RESOLVED: That no comments be returned in regard to planning application 21/01342/F. (Cllr Jacki Hitching proposed, Cllr John Nicholls seconded, all were in favour).

74/21 To Discuss the Annual Play Area Inspection Report and Agree Any Action Required and Cost

The Council noted the report, some items the Clerk had already tasked the Handyman to do were completed such as a new sign for the multi-goal. The Clerk agreed to seek a cost to replace the log bridge on the climbing equipment in the play area.

75/21 To Discuss the Tree Management Survey and Agree any Action Required and Cost

The Council noted the report. Most of the work was of low risk and was mainly maintenance. The Clerk needed to apply to the Borough Council in regard to trees within the conservation area and would be in contact with the Diocese prior to any work taking place. Once these had been approved the work would be programmed by the Clerk mainly with the Handyman.

76/21 To Receive and Approve Any Action in relation to the Bi-Monthly Village Inspection

This had been completed by Cllr John Millard and most of the work required had been noted for the Handyman to either do now or where relevant later in the year once the pond railings had been painted. The Clerk agreed to contact CGM to advise that the grass cutting had not been consistent in recent months and if they could address with operatives.

77/21 To Approve Purchase of Village Sign Post - Oak Beam up to £100

RESOLVED: That an oak beam for the village sign be approved up to £100 when required. (Cllr Jo Bruce proposed, Cllr Jon Marsh seconded, all were in favour).

78/21 To Discuss the Position of Water Bailiff and Agree Any Actions Required and Cost

The Clerk agreed to continue to monitor the pond with the Handyman being available when needed. The Council agreed to pursue the self-employment option with insurance and advertisement be approved at the next meeting and discussions regarding fees and costs of insurance available for further decision.

79/21 To Approve Action or Costs in Relation to Bench Location at Pond

It was noted that the family of the memorial bench at the pond nearest to the phone box had deteriorated and required removal. The Clerk agreed to ask the Handyman to remove and dispose. The Clerk agreed to seek examples of a bench to be purchased for approval at the next meeting. The Clerk agreed to draft wording for a plaque to go on the bench to signify the sense of community that had endured the pandemic and as a symbol of friendship.

80/21 To Discuss the Creation of an Island in the Pond

After discussion it was agreed to pursue an idea of a non-permanent floating island for the ducks once the work to the pond had been completed later the year. It would initially involve public consultation.

81/21 To Approve the Register of Decisions Made of Email:

a) To Approve Sample Testing Costs of £350 excluding VAT for Pond Dredging

RESOLVED: That the register of decisions made on email be approved in regard to approval of sample testing costs of £350 excluding VAT for Pond Dredging. (Cllr Jacki Hitching proposed, Cllr Sandra Calvert seconded, all were in favour).

82/21 To Approve Payments to date

Clerk Wages - May and June 2021	511.82	0.00	511.82
HMRC June and July 2021 - PAYE	120.80	0.00	120.80
Handyman - Move SAM2 and Clean Phone Box Top	19.00	0.00	19.00
T&A Tree Logic - Tree Management Survey	285.00	0.00	285.00
SJA Pest Control - Mole Management April to June 2021	57.93	0.00	57.93
Shaw's and Sons Ltd - Condolence Book and Paper	112.50	22.50	135.00
JD Signs - Multigoal safety sign	10.00	2.00	12.00
Westcotec Ltd - Speed Sign Brackets	50.00	10.00	60.00
Thomas B Bonnett - 5 Litre White Paint for Pond Railings for Handyman Paining	127.80	25.56	153.36
Thomas B Bonnett - 4x Bags of Post mix for Multigoal Movement	24.00	4.80	28.80
Wickstead Leisure Ltd - Playarea inspection	60.00	12.00	72.00
Scribe - Cemetery Annual Subscription 2021/22	230.00	46.00	276.00
CGM Ltd - Ground Maintenance Services March and April 2021	484.58	96.91	581.49
Hodson Office Supplies - printer ink	26.58	5.32	31.90
Community Heartbeat - Pads (to note part of membership)	0.00	0.00	0.00
Anglia Computer Solutions - Website Update	30.00	6.00	36.00
Eon - April Streetlight Electricity	22.76	1.14	23.90
Eon - May Streetlight Electricity	23.52	1.18	24.70
Eon - June Streetlight Electricity	22.76	1.14	23.90
Online Bank Account Service Charge	24.00	0.00	24.00
TOTAL TO BE PAID	2243.05	234.55	2477.60

RESOLVED: That payments as presented be approved. (Cllr Jacki Hitching proposed, Cllr Sandra Calvert seconded, all were in favour).

83/21 To Receive Councillors Concerns and Agenda Items for next meeting and Forward Work Programme

- The Clerk agreed to ask CGM if they could bring the hedge cutting in the cemetery forward than on their planned list and whether this could be done outside bird nesting rules due to health and safety.
- The Clerk agreed to report a footpath at the row which had become overgrown and a finger post was missing.
- The Clerk agreed to query with Heygates about installation of hedging on the playing field. They had refused permission in regard to trees.

84/21 To Approve Date of Next Meeting – Tuesday 14 September 2021 at 7 pm in the St Margaret's Church

It was agreed to hold the meeting one week earlier as the Chair and one Councillor were unable to make this date. It was agreed to hold the meeting on Tuesday 7 September at 7 pm in the church.

Close 8.15 pm