

All members of the Wereham Parish Council are hereby summoned to attend an Ordinary Wereham Parish Council on Tuesday 23 November 2021 At 6.00 pm to be held in the St Margaret's Church, St Margaret's Hill, Wereham
Members of the Public and Press Welcome to Attend
Agenda published 18 November 2021 and Circulated to Borough and County Councillor Helen Richardson, Parish Clerk and RFO

AGENDA

6 pm Public Comments / Questions on Parish Issues – Opportunity for Residents to meet

1. Openness and Transparency Notice
2. To Consider and Accept **apologies for absence**
3. To Receive Declarations of Interest on Agenda Items
4. To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council on 7 September 2021 and Matters Arising (Clerks Report)
5. To Approve Wereham Village Sign Design Sketch and Public Consultation Arrangements
6. To Discuss and Approve Any Action in Relation to the Norfolk County Council Parish Partnership Fund Grant Application for 2022/23 – Cemetery Footpath
7. To Approve Quote in Relation to Tree Management Work Identified and Other Self Seeded Plants in the Cemetery, Playing Field, Churchyard and Pond by the Handyman and Skip Cost for Its Removal
8. To Receive and Approve Any Action in relation to the Bi-Monthly Village Health and Safety Inspection
9. To Discuss and Approve Any Action in Relation to EV Charging Provision for Residents with No Off-Street Parking in West Norfolk
10. To Annually Review the Wereham Pond Action Log and To Discuss and Approve Any Action or Costs in Relation to Fish Stock Removal Quote and Advice
11. To Approve Replacement of Wooden Logs on a Piece Play Area Equipment
12. To Approve How to Receive a Specially Commissioned Memorial Plaque to Commemorate Resilience of the Community During the Pandemic from HM Lord-Lieutenant of Norfolk, The Lady Dannatt MBE
13. To Approve Costs for Chair Training for Vice Chair
14. To Approve PO Box for Parish Council Correspondence
15. To Review and Note the Wereham PC Action Sheet
16. To Discuss the Draft Budget 2022/23, Precept and Note Quarter 2 Bank Reconciliation
17. To Approve Register of Decisions Made of Email as follows:
 - a. To Approve Councillor Training at a cost of £60.
 - b. To Approve Clerk Training at a cost of £40
18. To Approve Payments to date
19. To Receive Councillors Concerns and Agenda Items for next meeting and Forward Work Programme
20. To Approve Date of Next Meeting – Tuesday 11 January 2022 at 7 pm
21. **EXCLUSION OF PRESS AND PUBLIC**

The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (staffing). To Discuss Parish Clerk and RFO Annual Appraisal and 2022/23 Pay