

**All members of the Wereham Parish Council are hereby
summoned to attend the Annual Meeting of
Wereham Parish Council on
Monday 9 May 2022 At 6.30 pm
to be held in the Wereham Village Hall**
Members of the Public and Press Welcome to Attend
*Agenda published: 3 May 2022
and Circulated to Borough and County Councillor
Helen Richardson, Parish Clerk and RFO*

AGENDA

Public Comments / Questions on Parish Issues.

1. Election of Chairperson and Vice Chairperson – Chairperson to sign the Declaration of Acceptance of Office for Chairperson.
2. Openness and Transparency Notice
3. To Consider and Accept apologies for absence
4. To Receive Declarations of Interest on Agenda Items
5. To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council on 7 March 2022 and Clerks Report as Matters Arising
6. To Consider and Approve Any Action or Costs in Relation to the following Grounds and Maintenance Related Issues:
 - a. NCC Owned Common Land (opp Village Hall) including noting of NCC Tree Management Report
 - b. Any Other Green Spaces in the Village Owned by the NCC or BCKLWN
 - c. The Planting of Fruit Trees and Jubilee Cedar Tree
 - d. Parish Council Land Strip Access to Playing Field Grass Condition
 - e. Wereham Pond Edging
 - f. No Mow May - Churchyard
7. To Approve of Refurbishment Costs in Relation to the Village Sign and Base and arrangements for its unveiling including the placement of the Covid Memorial Plaque
8. To Respond to NCC Consultation: Section 53 of the Wildlife and Countryside Act 1981 Modification Application to upgrade a Footpath to a Restricted Byway on the Definitive Map and Statement in the Parish of West Dereham & to upgrade a Bridleway to a Restricted Byway and add Restricted Byways to the Definitive Map and Statement in the Parish of Wereham
9. To Approve Defibrillator Use Awareness Course
10. To Approve Purchase of 10 Litter Pickers for Volunteer Use and Rubbish Bags Purchase When Required, and storage options
11. To Approve Disbursement of Grant Funding 'HM Queen's Jubilee Committee for Activity Costs', if approved
12. To Approve Response to NCC Consultation regarding Road Closure on 4th June 2022 St Margaret's Hill
13. To Consider Approval of a Proposal to Install a Petanque Green on Parish Council Land on the Playing Field
14. To Receive and Approve Any Action in relation to the Bi-Monthly Health and Safety Inspection
15. To Consider the Approval of the Creation of a Household Support Register in the Parish of Wereham
16. To Approve Register of Decisions Made on Email :
 - a) £20 Cost for Village Caretaker Cost to Move Fruit Trees in the Village
 - b) £54 Refund to Cllr John Nicholls for purchase of post for village sign
 - c) £120 cost for the Village Caretaker to Remove Sheeting from 2x rewilding areas, spray and then seed
 - d) £475 plus VAT Materials for Community Payback Scheme: Village Painting Project
17. To Approve Payments to date
18. To Note Members Allowances Report for Parish Councils from the BCKLWN and Approve Any Costs or Action 2022/23

Continued over page...

19. To Approve and Note the Following Items:

- a. Roles and Responsibilities of the Council and the Clerk
- b. Revised Financial Regulations
- c. Revised Standing Orders
- d. Risk Management Scheme 2022/23 Approved March 2022
- e. Assets Register as at 31.03.22
- f. Action Plan 2022/23
- g. Annual Insurance Renewal
- h. Annual Statement of Accounts 2021/22
- i. Annual Governance and Accountability Return 2021/22 Section 1 and 2

20. To Consider Approval of Representation on the Wereham Village Hall Management Committee

21. To Consider Approval of Representation on the Wereham Relief in Need Charity

22. To Receive Councillors Concerns and Agenda Items for next meeting and Forward Work Programme

23. To Approve Date of Next Meeting – Monday 11 July 2022 at 6.30pm in the Wereham Village Hall