

**All members of the Wereham Parish Council are hereby  
summoned to attend an Ordinary Meeting of  
Wereham Parish Council on  
Monday 10 July 2023 At 6.30 pm  
to be held in the Community Room,  
Wereham Village Hall, Church Road, Wereham**  
Members of the Public and Press Welcome to Attend  
*Agenda published: 5 July 2023  
and Circulated to Borough and County Councillor  
Helen Richardson, Parish Clerk and RFO*

**Public Comments / Questions on Parish Issues**

**AGENDA**

1. To Note Openness and Transparency Notice
2. To Consider and Accept apologies for absence
3. To Note Declarations of Interest on Agenda Items and Dispensation Requests
4. To confirm as a correct record the Minutes of the Annual Meeting of the Parish Council on 16 May 2023 and the Extraordinary Meeting on 19 June 2023 and To Note the Matters Arising Report
5. To Approve Any Action in Relation to Green Project on the Playing Field to include Installation of Bat Boxes and Associated Costs
6. To Consider Movement of Dog Waste Bin Playing Field and any Approve any associated costs
7. To Approve Any Costs in Relation Tree Management – Willow Tree at the Pond
8. To Approve Railing Costs for the NCC Parish Partnership Fund Cemetery Entrance Project 2023/24
9. To Discuss Projects for 2024/25 NCC Parish Partnership Fund
10. To Consider and Approve Representation on Norfolk Association of Local Council Board
11. To Approve Councillor Training Request
12. To Approve Review of Data Protection Policy and Model Scheme of Publication and to Note Audit
13. To Approve Payments to date
14. To Note Councillors Concerns and Agenda Items for next meeting and forward Work Programme
15. To Note the Wereham PC Action Plan 2023/24
16. To Approve Date of Next Meeting – Monday 18 September 2023 at 6.30pm in the Community Room, Wereham Village Hall
17. EXCLUSION OF PRESS AND PUBLIC The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted.
  - To Approve Village Caretaker Role – Engagement and Terms of Contract
  - To Discuss and Approve Land Action in Relation to Playing Field – Negotiation of Proposals
  - Approval of Costs to Update Land Registry Contract Address